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University Relations Staff

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FOR YOUR INFORMATION

July 17, 1989

# Northeastern Illinois University

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## PAMELA HARRIS MADE PAYROLL INTO A "SMOOTH OPERATION"

Pamela Harris, Payroll Supervisor, was chosen by the Civil Service Employee Excellence Award Selection Committee to receive the July employee of the month award. Pamela has worked in the payroll department since February 1986 when she started at the entry level. A year and a half later, with departures from the payroll staff, she became Acting Payroll Supervisor and quickly learned the total operation of the payroll department. Pam helped reorganize the payroll department, streamline operations, redesign forms, and spent time with Personnel and Academic Affairs to work out long-standing problems. The nomination also noted her unfailing patience and courtesy in dealing with people coming to the office with problems. Nomination forms are available at Personnel.

## STRATEGIC PLANNING ISSUES REPORT, RECOMMENDATIONS

The Strategic Planning Council has finished the first level of planning and submitted its report to **President Lamb**. The report consists of a mission statement, similar in content to the one distributed in the fall; a clientele statement; proposals to establish an Office of Instruction, a School of Continuing Education, and a reorganization of the College of Arts and Sciences; recommendations on programs now in place; actions that would move the university in the directions outlined; and the comparative advantages of the university.

The president is transmitting copies of the document to the vice presidents, the Faculty Senate, Student Senate, A & P Council, and the Civil Service Council for review and comment. Copies of the council's recommendations and of the reports of the Academic Program Review, Administrative Support Services, and Student Affairs task forces are also on file in the provost's office, the offices of the deans of each college, and in the library. Comments should be submitted through the appropriate council or vice president.

## STUDENTS MUST MEET STATE'S IMMUNIZATION REQUIREMENTS

Beginning July 1, 1989, students are required by state law to show proof of immunity to measles, mumps, rubella, diphtheria and tetanus. This law affects all persons born on or after January 1, 1957, who are new enrollees to the university (or absent for more than one term). Such documentation must be on file with the Health Services office during the first term of classes or a student will be prohibited from registering for classes the following term. Individuals who are not properly immunized will be required to undergo immunization within one term of arrival on campus or to present medical or religious exemptions for noncompliance with the immunization policy. Faculty and staff are encouraged to remind students of this policy and to contact Health Services for more information.

## PLANS FOR NEW FUNDING OUTLINED

The additional revenues from projected new state funding should help support new and ongoing program efforts at Northeastern and other state-supported universities, **President Lamb** noted recently. "Although short range in nature, the plan appears to be a significant initiative in helping to meet our program needs as recognized and supported by the Illinois Board of Higher Education (IBHE)." Lamb added that Northeastern's plans to improve or expand services in all four IBHE priority areas (quality of instruction, elementary and secondary school improvement, minority access and retention, and economic development) should be enabled by the additional funding, once approved by the BOG. Specifically, we should be able to meet demands for courses in such high-demand fields as accounting, economics, finance, and educational foundations; expand our offerings in the northwest suburbs in our joint venture with Governors State University; offer the exercise science and cardiac rehabilitation master's program during the day as well as evening; and fund our newly approved master's degree in gerontology. We'll be able to continue working on education reform with the Chicago public schools and place more emphasis on minority

access and retention programs at the secondary and college levels. We are also looking at funding the activities of the Business Services Bureau and expanding the Human Performance Laboratory's Corporate Outreach Program, both of which bring revenue and recognition to the university.

#### CAMPUS BUILDING AND REPAIR WORK PROGRESSES

There are many projects underway to improve physical facilities at Northeastern. A new Public Safety building is under construction on the old site, which will provide better space, service and access, and give the north part of the campus a more cohesive appearance. Other campuswide improvements include new landscaping and resodding, broken glass replacement, walkway and curb replacement, interior and exterior painting, and roof repairs and replacements.

Our next major construction project involves the planning and funding to renovate the "G" Building (the old gym area). This project would connect the Auditorium and theater areas and add classroom, office, and laboratory space in the heart of the campus. It would bring to fruition a major part of the university's Physical Master Plan completed in 1971.

#### ASBESTOS ABATEMENT

Part of the renovation and remodeling of some older buildings on the Northeastern campus is asbestos abatement. A general survey of asbestos presence throughout the campus was done several years ago. Whenever a remodeling project is considered, a more detailed asbestos survey is conducted. For example, the projected demolition of the Residential School required asbestos abatement measures, which were completed May 25, 1989. The building is now ready for demolition.

Another example is the projected remodeling of the "D" Building, which houses Admissions. A detailed asbestos survey of the building was completed February 17, 1989. Before any remodeling work can begin, the asbestos abatement phase must be completed. Construction activities will immediately follow. Asbestos abatement includes containment, that is, ensuring that asbestos particles are encased to prevent getting into the air, as well as removal. By employing either tactic, the university community is kept safe from asbestos hazards in accordance with federal and state laws and regulations. Employees who work in areas affected by remodeling will be kept informed about the schedule and possible temporary relocation.

#### NOTES FROM THE CALENDAR

**July 17, 22-24, 29-31, August 5-7, 12-14:** Playwright's Festival of Staged Readings; previously unpublished or unstaged works performed in a workshop atmosphere by actors and playwrights from Chicago's Playwright's Center; Sat., Sun., 3:00 p.m., Mon., 7:30 p.m., free admission, at outdoor stage near Stage Center. . . . **Tue., July 18:** University Chamber Singers, **Jim Lucas**, director, "Renaissance Love Songs," 7:30 p.m., A-Wing Courtyard (outdoor concert). . . . **Fri.-Sun., July 21-23:** Weekend concert performances of the 13th American-Spanish Dance Festival, featuring Northeastern's Ensemble Espanol and guest artists **Paco Alonso, Manolo Rivera, Pedro Cortes, Maria Elena "La Cordobesa," Luis Primitivo, and William Schutt**. Concert dates are Friday and Saturday, July 21 and 22 at 8:00 p.m. and Sunday, July 23 at 3:00 p.m. All seating is reserved and tickets are available at the **Center Desk**. One free ticket may be obtained per I.D. for Northeastern faculty, staff, and students. Additional tickets must be purchased at the general admission rate: \$15; senior citizens/students, \$12; alumni and children under 12, \$10. For information, call ext. 3008, 3009. . . . **Thur., Aug. 3:** Graduate Recital - **Mary Fletcher-Gomez**, soprano; 7:30 p.m., Auditorium. . . . **Thur., Aug. 17:** Gifted Summer School Festival, 11:00 a.m.-1:00 p.m., Village Square.